

HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY

10400 Detrick Avenue
Kensington, Maryland 20895
(240) 627-9425

Administrative and Regulatory Committee Minutes

November 20, 2023

For the official record of the Housing Opportunities Commission of Montgomery County, an open meeting of the Administrative and Regulatory Committee was conducted via a hybrid platform (a combination of in-person and online platform/teleconference) on Monday, November 20, 2023 with moderator functions occurring at 10400 Detrick Avenue, Kensington, Maryland beginning at 2:01 p.m. There was a livestream of the meeting held on YouTube, available for viewing [here](#).

Those in attendance were:

Present

Frances Kelleher, Chair
Linda Croom – Commissioner

Attending via Zoom

Pamela Byrd – Commissioner

Also Attending

Chelsea Andrews, President/ Executive Director
Kayrine Brown, Senior Executive Vice President
Aisha Memon, SVP Legal Affairs, General Counsel
Lynn Hayes
Kashif Paul

Meta Lim
Ken Silverman
Walker Taylor
Morgan Tucker

Also attending via Zoom

Patrick Mattingly

IT Support

Aries Cruz, IT Support
Irma Rodriguez, IT Support

Commission Support

Jocelyn Koon, Senior Executive Assistant

Commissioner Kelleher provided opening remarks and introduced Commissioner Croom and mentioned that Commission Byrd would be joining virtually.

APPROVAL OF MINUTES

The minutes of the October 23, 2023 Administrative and Regulatory Committee meeting were approved upon a motion by Commissioner Byrd and seconded by Commissioner Croom. Affirmative votes were cast by Commissioners Kelleher, Croom, and Byrd.

DISCUSSION/ACTION ITEMS

1. Authorization to Implement Voucher Payment Standards Based on HUD FY2024 Small Area Fair Market Rents

Chelsea Andrews, President, provided an overview and introduced Lynn Hayes, Vice President of Housing Resources, who provided the detailed presentation. Staff recommended that the Administrative and Regulatory Committee join staff in its recommendation to the Commission for the establishment of the described Voucher Payment Standards, and authorization for the President/Executive Director, or her designee, to implement the described Voucher Payment Standards for HOC's administration of the Housing Choice Voucher Program. A motion was made by Commissioner Croom and seconded by Commissioner Byrd to recommend to the full Commission. Affirmative votes were cast by Commissioners Kelleher, Byrd and Croom.

Commissioner Kelleher adjourned the meeting at 2:21 p.m.

Respectfully submitted,

Chelsea Andrews
Secretary-Treasurer

/mt